



Meeting Minutes

Date:	Monday, 8th May, 2017
Time:	12:30 pm
Place:	N block student space
Called by:	President - Lana Thain
Meeting Type:	Executive Monthly Meeting
Minute taker/ time keeper:	Tammy Lusahi
Attendees:	Lana Thain, Rebekah Buist, Sandra Chan, Katie Penfold, Tammy Lushai, Jonathan Ilaua
Apologies:	Ashleigh Poolman, Tyne Wijdeven, Kerry Campbell, Nina Franklin, Montana Taogaga, Luke Gibson, Mary Namala,

Item:	Description:	Responsible:
1	Meeting begins 12:37 <b>Ratify minutes of previous meeting (31/03/17)</b> All present members accept and approve the minutes from last meeting	Lana Thain
2	<p><b>Matters arising from previous meeting</b> <u>Lana Thain</u></p> <ul style="list-style-type: none"> <li>• Work on survey, distribute via fb group to test/receive feedback. Incomplete</li> <li>• Work with Kerry/Nina to create facilities survey for Tai Tokerau campus. Incomplete</li> <li>• add TT reps to Exec FB closed group. Complete</li> </ul> <p><u>Lana Thain and Tyne Wijdeven :</u></p> <ul style="list-style-type: none"> <li>• Include money in budget request for TT Easter event. Complete</li> </ul> <p><u>Jonathan Ilaua and Lana Thain:</u></p> <ul style="list-style-type: none"> <li>• Can Apex provide women's Ts as well as men's? Complete</li> <li>• Work with Lana to create order form for students to purchase merchandise. Completed and circulated</li> </ul> <p><u>Sandra Chan</u></p> <ul style="list-style-type: none"> <li>• Contact Library staff to hide easter eggs. Completed</li> <li>• FB post to ask for ideas for eggstravaganza. Completed</li> <li>• Pasifika language week - contact Lilienne Skudder, Incomplete</li> <li>• Pasifika Success may already have plans underway. <u>Action for comms</u> to reach out to pasifika success to circulate Pasifika week(Jono)</li> </ul> <p><u>Mary Namala and Montana Taogaga</u></p> <ul style="list-style-type: none"> <li>• Pink shirt day FB post to discuss ideas for event. Incomplete</li> <li>• Meeting with Lana/Montana to discuss how to integrate</li> </ul>	Lana Thain



**Chair Approved**

	<p>into the Facilities survey. lcomplete</p> <p><b>Kerry Campbell /Nina:</b></p> <ul style="list-style-type: none"> <li>● Introduce themselves to cohorts. Completed</li> <li>● Communicate with peers in TT campus, consider whether any of these Welfare events are suited. Can be adapted to suit the students. Completed</li> <li>● Meet to discuss Easter event for TT. Completed</li> </ul> <p><b>Ashleigh</b></p> <ul style="list-style-type: none"> <li>● Contact Tai Tokerau and Manukau staff to direct them to Sarah. Completed</li> <li>● Contact Sarah - whole campus is on break during Sex Week date. Completed</li> <li>● Contact Sarah - Food Parcel forms. Completed</li> <li>● Raymond Dixon - dogs on campus? Completed</li> <li>● Exec Facebook group for Stress Less ideas. Possible public FB poll in May to see what ESSA members would engage in. lincompleted</li> </ul> <p><b>All</b></p> <ul style="list-style-type: none"> <li>● Tell Tammy if you want a regular spot for office hours. Completed</li> </ul>	
<p>3</p>	<p><b>Social Activities on Campus (May)</b> Murals for stress less week - budget \$105. People can come and draw or do things onto it. Suggestions:</p> <ul style="list-style-type: none"> <li>- Connect to maybe a certain topic.</li> <li>- Link with Pink Shirt day or Stress Less Week?</li> </ul> <ul style="list-style-type: none"> <li>● Movie: (B or J) block we will have to work in partnership with Faculty Comms (Helen) as there are a few steps to take to host a movie.</li> <li>● Sports day: Check shape of the year</li> <li>● Advertise tennis racquets during stress less week.</li> </ul> <p><u>Action:</u></p> <ul style="list-style-type: none"> <li>● Sandra/Lana/Luke - meeting to solidify stress less/pink shirt day plans</li> </ul>	<p><b>Sandra Chan &amp; Luke Gibson</b></p>
<p>4</p>	<p><b>General Business</b> How can we increase t-shirt sales- Suggestions:</p> <ul style="list-style-type: none"> <li>- Feedback - Include Maori name for ESSA as well as English.</li> <li>- Link with a campus/area landmark: doesn't fit the entire faculty who are in Whangarei.</li> <li>- New design?</li> <li>- Create a poll with different designs, circulate it for 2018</li> </ul> <p><u>Action</u> Lana - will post the approved budget.</p>	<p><b>Open floor</b></p>

Meeting closed 1:02