

**Date:** 9<sup>th</sup> February 2016

**Time:** 1pm – 2pm

**Location:** N block student space

**Attending:** Simon Elliott, Georgia Drumm, Lauren Bailey, Lana Thain

**Apologies:** Julia Li, Keshia Pereira, Amy Botha, Becky Hawker, Tahina Fuata & Claire Skelton, Jahmal Beckmannflay, Mary Namala

## 1. Financial

- Julia Li has been investigating options to acquire an eftpos machine and has found BNZ pay clip to be the best option
- Everyone confirms ESSA shall get pay clip with BNZ to use as eftpos machine
- Since discussed at last meeting we set up an ANZ bank account
- Discussed with clubs advisor Julia and she said we can pay for things now and the university will give us funding in retrospect. With this information Simon will lend money to ESSA that will be recovered once funding is approved.
- University has donated \$100 to fund the Great Epsom Easter Egg Hunt.
- Waiting to hear back from administration if they are happy to administer the ESSA member gym discount

## 2. General business

- All executive members need to get their availability to Claire for when they can man the office. Between 10am and 2pm Monday to Friday. Also send her your practicum dates
- Everyone confirms constitution that has been circulated
- Everyone confirms previous minutes that have been circulated
- Simon has contacted people in regards to MAXX stickers but has had no response
- Simon has emailed Rosalin from AUSA in regards to class reps but has had no response
- Simon is chasing up people to get ESSA sticker ready in time for BBQ and beats
- Lana to take over and get ID card stickers ready for BBQ and beats
- AGM shall be held on Wednesday 6<sup>th</sup> April at 12:30
- Lauren looked into mail chimp and found it to meet our requirements for a member sign up and email host, Although it requires an account to be made and a website to host the form
- Lauren to look into the cost of a website similar to that of AUASA.org.nz for example

- ESSA is to offer academic support around exam time

### 3. Sport

- Sport and rec have ordered some gear for us to keep at our campus and use for inter faculty sport. In discussions to lend gear out to our paid members to help promote Inter faculty sport.
- Add Ki o Rahi tournament to our list of events. Plan to run it mid second semester
- Our waka ama team has been training for the event on the 12<sup>th</sup> march
- Interfaculty touch, cricket and indoor netball will be starting up in march and will be managed by Julia, Tahina, Jahmal and Simon
- Should have a gym access card ready for orientation so we can show students around the gym
- Gmail email addresses have been set up for welfare, Sports, and a main email address for ESSA. Relevant people will be given access to accounts

### 4. Events

- Great Epsom Easter Egg Hunt - We will purchase and hide heaps of small eggs around the campus. We will leave a poster behind the eggs so if people are too late for the egg they take a picture with the poster and upload it to Facebook to go in the draw to win a large Easter egg.
- Stall at BBQ and Beats – University will give us a Facebook photo frame, people will take pictures with it that will be uploaded to facebook. They tag themselves to go in the draw to win prizes donated by the university and a \$100 lone star voucher donated by our faculty touch team
- Run a sausage sizzle early march with free sausages for our paid members
- AUASA president suggested a stein would be a great idea as a first event. Recommended joining with another student association i.e Tamaki students association. Georgia to contact Tamaki students association and look into running a stein.

Meeting tomorrow 10<sup>th</sup> feb to discuss and confirm our logo, posters, facebook page stein etc.