

## **Education and Social Work Student Association Minutes**

### **Inaugural Meeting**

**25<sup>th</sup> of November 2015; 12pm - 2pm; N Block Student Space**

Present: Simon Elliott, Becky Hawker, Claire Skelton, Lana Thain, Mary Namala, Georgia Drumm, Keshia Pereira.

Apologies: Lauren Bailey, Tahina Fuata, Amy Botha, Jahmal Buckmannflay, Julia Li.

Facilitator: Simon Elliott

Note Taker: Claire Skelton and Becky Hawker

Timekeeper: Claire Skelton

#### **1. Introduction – Simon**

- Introduction of group members.

#### **2. Sports – Simon**

- We want to organise sporting events as part of the organisation.
- We want to organise social sporting events focused on getting people participating. Events may include yoga, bubble soccer, run up the hill, water balloon volleyball, lawn bowls, hunger games and tennis.
- The tennis rackets are free and playing tennis on the courts at the Epsom campus is free. There are four tennis rackets that we have and we need to promote people to come to our office and collect them so that they can play on the court.
- Be connected to faculty sports and promote people being involved in faculty sports but we will be a separate organisation from faculty sports.
- When people sign up to be members they can tick a box of what information they want to receive. If they tick sports we can send those people emails or links on Facebook events about our sporting events and faculty sporting events.

#### **3. Social Events – Simon**

- Possibly have a ball. Faculty staff advise that there has to be a clear need for a ball before we do it. A ball might be too difficult to do this year.
- Student's graduation dinner as a possible alternative for a ball. For all student in their final year. Might have a graduation dinner for each separate degree.
- As it is our first year, we should organise smaller things rather than big things.
- Instead of a ball we could have a big Stein. Theme it. We could have two steins one at the beginning of the year and one and see the need for it to do a mid-year or most likely, build up to a mid-year Stein and do it well because it might be too much work to have a Stein in the beginning.
- University money has restrictions on what they will pay for but other means of income such as ticket sales can be spent how we like (within reason).

- Host a movie night in J1. Good opportunity to advertise for the Stein. We could watch a teacher and social work themed movie. Sell popcorn and snacks to fundraise for our Stein.
- We are able to take over First Years Experience BBQ
- Host Quiz nights, hopefully as monthly events. Have it at the bowling club.
- Maybe cake sale to fundraise.

#### **4. Student Representation – Simon**

- We want to be involved in the organising of the student committee so that it can be more efficient and more people are aware of what they do and how they can help. While we run separately from the student committee we can be involved by going around to the lectures and getting the names of the class representatives. We then can channel them through to the right people and we can hopefully have them as mutually support and promote one another. Need to spend more time organising how we can effectively help them.
- We need to decide if there is going to be a class rep for each paper or a cohort rep. We think that the smaller degrees will have a cohort rep and the larger ones reps for each paper.
- Hopefully we can get more space.
- We want to bring back Maxx bus stickers to the campus instead of having to get the sticker from the city. Give awareness to where in Epsom they can top up.
- Hopefully we can get a board that only we can put notifications on to help advertise our events to the students. Want to put this either outside the library or café.
- Not running tutorial or seminars, focus on social and sporting events to promote students participation within the faculty.
- We need to set up a Facebook group.
- Contact member's by Facebook, website and email.
- Not fully fledge group until elections in April.
- Our mascot is a doggie.

#### **5. Welfare Services – Simon**

- In the office we have food parcels. Each student is allowed to get three food parcels a semester. Need create more awareness of this service. During the office shift we can hand out the food parcels.
- There is also an emergency funding service we need to make people more aware of. During each member's office shift they can hand out the emergency funding form to students who need it.

#### **6. Other – Simon**

- What do we want to call ourselves? Officially we are the University of Auckland Education and Social Work Student Association however UAEDSWSA is quite long. We abbreviated this to Education and Social Work Student Association (ESSA).

- AUSA supports us and can work with us but we are a club with the university.
- Post Graduate Students Association (PGSA) can support us and work with us as they already do some social events. We can use them to promote us. The Social Work Student Association host seminars and do professional development. They are not exclusively University of Auckland so we most like will not have much to do with them.
- We need a logo to represent our group. Claire's friends can help create one. We want two logos, one artistic and one plain logo.
- There is a staff member who can help to support ESSA that comes every Wednesday to the office. We want there to continually be someone at the office so we need to create a router of people to man the office for like 3 hour shifts. Can do study in that time.
- We get gym money. Hopefully we have gym money from this year so that will give us about \$100 which would be a good start up. Also we could find some sponsors to provide money.
- Need to set up bank account. President (Simon) and Treasurer (Keshia) will be signatories.

## 7. Creating Timeline of Events – Simon

- Rough ideas of things we need to either achieve before the beginning of the month or during that month
- January/ December
  - Club Roles
  - Posters (Social officer/Communication)
  - Logo (Social officer/ Secretary/ Communication)
  - Facebook (Communication)
  - Pamphlet (Social officer/ Communication)
  - Board (President)
  - Money (President/Vice President/Treasurer)
  - Stickers/Sign up fee? (President/ Vice President)
  - Overseas education organisation as funders (President/ Vice President/Communication)
  - Café/Pub (President)
- February
  - O- Week
  - Stall > location> Tennis
  - Michael (Social officer/ Communication)
  - Sign ups, Information for first years.
  - Lectures (including International group)
  - Class Reps
  - Food Parcels/ Emergency funding (Welfare officer)
  - Maxx

- March (Easter)
  - Casual volleyball
  - BBQ/Cake Stall
  - Easter egg hunt
- April
  - Promote Interfaculty sport
  - 5<sup>th</sup> April funding closes
  - Mid Semester: Movie Night
- May
  - Quiz
- June
- July
  - O Week Stein
- August
  - Sporting Events
- September
  - Quiz/ Yoga month
- October
  - Ending event/grad dinner
- November
- December

## 8. Deciding Roles – Simon

- We are not a fully fledged club until we have election in April to decide our executive members. Until that time we give the existing members the roles below:
  - President – Simon
  - Vice Presidents – Lana and Julia
  - Secretary – Claire
  - Treasurer- Keshia
  - Sports Officers – Tahina and Jahmal
  - Social Officers – Amy and Georgia
  - Welfare Officer – Mary
  - Communications Officers – Lauren and Becky

**Meeting ends at 2:05pm**