

University of Auckland Education and Social Work Student Association Incorporated



Annual General Meeting Minutes

Date:	19 th September 2017
Time:	12.30pm – 1.10pm
Place:	A202, Epsom Campus, University of Auckland
Minutes:	Rebekah Buist
Chair:	Lana Thain
Present (22):	Lana Thain, Rebekah Buist, Jonathan Ilaua, Sandra Chan, Rebekah Dangerfield, Kiky Eng, Ebony Fleming, Mandie Galea, Mikaelah-Grace Radtke, Vihingum Siriwardane, Tyne Wijdeven, Luke Gibson, Kristen Rees, Blair Ewbank, Letitia Farmer, Nora Harrison, Sooseon Lee, Sol Lee, Karen Liang, Ruby Simpson, Michelle House, Stephanie Meredith
Voting for elections in absence (8):	Faith Ventura, Caroline Heughan, Frances O'Rourke, Annie Kirkham, Rebecca Lawrence, Isabella Ragtien, Ashleigh Poolman, Tammy Lushai

Item	Description	Responsible
1	<u>Welcome and Introductions:</u> Meeting opened at 12.30pm Chair - Lana Thain, 2017 President. Returning Officers - Rebekah Williams and Angela Spavin. Met quorum, 22 members present.	Chair
2	<u>Apologies:</u> Outgoing executive members who could not be present - Katie Penfold, Tammy Lushai, Ashleigh Poolman, Montana Taogaga,	Chair

	<p>Mary Namala. 8 Members voting in absence, their votes have been given to the Returning Officers</p>	
3	<p><u>Voting/ Order of voting/ Voting procedure</u> All present candidates accept 3 terms as outlined in constitution:</p> <ol style="list-style-type: none"> 1. You need to be able to commit at least 6 months on the ESSA Exec 2. Need to put yourself forward to do office duty 3. Represent the interests and needs of the members of ESSA and act in accordance to the ESSA Constitution <p>Catherine Wiechern retracted her nominations. Vihingum Siriwardane retracted his nomination.</p> <p>Order for voting: President (P) Vice Presidents (VPs) Secretary (S) Treasurer (T) Social Officers (SOs) Communications Officers (COs) Welfare Officer (WO) Equity Officer (EO)</p> <p>Voting order above - secret ballot (where there are multiple candidates) or show of hands (where there is 1 candidate). For roles where there are two positions available, only one can be taken by someone in their final year. If the top two are both in their final year, the position will be given to the first candidate and the next not in their final year.</p>	Chair

4	<p><u>Voting:</u> <u>P</u> - Tammy Lushai, represented by Lana Thain. Show of hands, all in favour of electing Tammy for ESSA P. There were no 'no confidence' or 'no vote'</p> <p><u>VPs (2)</u> - 3 candidates speeches, Jonathan Ilaua, Lana Thain represented Holly Preece-Honeysett and Daria Ahmed Secret ballot. 2018 VPs: Holly Preece-Honeysett and Jonathan Ilaua</p> <p><u>S</u> - speech by Mikaelah-Grace Radtke Show of hands, all in favour of electing Mikaelah-Grace Radtke for ESSA S. There were no 'no confidence' or 'no vote'</p> <p><u>T</u> - speech by Kiky Eng Show of hands, all in favour of electing Kiky Eng for ESSA T. There were no 'no confidence' or 'no vote'</p> <p><u>SOs (2)</u> - 3 candidate speeches, Ebony Fleming, Rebekah Dangerfield and Mandie Galea Secret ballot. Mandie Galea confirmed as SO, tie between Rebekah Dangerfield and Ebony Fleming. Chair allowed Ebony Fleming to retract her nomination. 2018 SOs: Mandie Galea and Rebekah Dangerfield</p> <p><u>COs (2)</u> - speeches by Ebony Fleming and Letitia Farmer Secret ballot. 2018 Communications Officers: Ebony Fleming and Letitia Farmer</p> <p><u>WO</u> - speech by Lana Thain representing Daria Ahmed Show of hands, all in favour of electing Daria Ahmed for ESSA WO. There were no 'no confidence' or 'no vote'</p> <p><u>EO</u> No remaining candidates for this role, role remains unfilled.</p>	Chair
5	<p><u>Motion confirm Tai Tokerau Representatives role and add Manukau Representatives role:</u> Put forward by: Lana Thain representing ESSA Seconded: Luke Gibson Show of hands: all in favour of passing motion. No one against, no one abstained</p>	Chair
6	<p><u>Confirmation of 2016 AGM minutes</u> Put forward by: Lana Thain representing ESSA Seconded: Rebekah Buist</p>	Chair

	Show of hands: all in favour of accepting the minutes as a true and accurate record. No one against, no one abstained	
7	<u>Constitution:</u> Put forward by: Lana Thain representing ESSA Seconded: Jonathan Ilaua Show of hands: all in favour of accepting amendments of the Constitution and adopting the Constitution as of 19th September, 2017. No one against, no one abstained	Chair
8	<u>Treasurer's Report:</u>	Treasurer

ESSA Income & Expenditure via Events/Services				
Event	Income	Expenditure	Difference	Comments
First Aid Course	\$3,445.00	\$3,889.81	-\$444.81	Absorbed by the 2016 Budget provided by UoA Clubs Funding
Easter Quiz Night	\$60.00	\$30.00	\$30.00	
Locker Hire	\$520.00	\$0.00	\$520.00	Contribution of the money will go towards locks purchase for 2018
T-Shirts	\$186.00	\$267.50	-\$81.50	Expectation of sales were higher than actually purchased value
Laminating	\$235.00	\$9.97	\$225.03	Contribution of the money will go towards laminating pockets for 2018
		TOTAL	\$693.53	

ESSA Funding from UoA Clubs & Societies funding:					
Description	Total Requested	Approved Funding	Used	Remaining	
Semester 1	\$3,180.00	\$3,180.00	\$2,466.55	\$713.45	
Semester 2	\$2,531.50	\$984.99	\$892.33	\$92.66	
Small Grants (Tai Tokerau Easter Event)	\$149.33	\$149.33	\$149.33	\$0.00	
ESG Whangarei Visit	\$512.00	\$512.00	\$356.00	\$156.00	\$233 was used to travel upto whangarei another \$60 was used for recent BBQ. \$110 remaining for the TT event. \$46 remaining for maukau event
Faculty Funding	\$200.00	\$200.00	\$200.00	\$0.00	
Clubs awards	-	\$100.00	\$107.98	-\$7.98	Given \$100 for runner up new

					club at UoA Clubs Awards 2016
			TOTAL	\$954.13	

9	<u>President's Report:</u> Formed end of 2015. Over 600 registrations 2017, increase from last year Marketing and branding, recognisable presence on campus. Presence at orientation days to recruit new members. Tai Tokerau representatives and Manukau representatives Epsom campus events have higher attendance and are more frequent this year. Collaboration with other clubs including AUSA for events Collaboration with outside organisations with other on campus activities like first aid courses and donating blood.	President
10	<u>Thanking voters, incoming executive, outgoing executive and returning officers:</u>	Secretary
11	<u>General Business:</u> No general business.	Open
	Meeting closed at 1.10pm	